Sponsorship Process for 2014 RAPP Holiday Assistance Project

- 1. Notify Susan Parker (<u>parkerse@forsyth.cc</u> or 703-3744) to let her know how many people you can assist, e.g. a family of 4, a total of 10 people, etc.
- 2. You will be matched with a family based on the numbers you provided.
- 3. We will provide you with the family's "wish list" by mid-October. You are <u>not</u> obligated to get everything on the list. <u>These lists are a guide</u>. Also, families were specifically instructed not to ask for items costing more than \$50, e.g. computers, electronic tablets, gaming consoles, etc., so we would ask that you not include items retailing for more than \$50.
- 4. Purchase the gifts, and wrap them, being sure to tag the presents well so that the family knows who the gift is for. We cannot accept used items, or donations of food.
- 5. Contact Susan to arrange a time to deliver the items to DSS. Items must be delivered by Wednesday, December 12, at noon. However, we have limited storage capacity, and we ask families to pick up items the same day you deliver them. We could begin accepting items as early as the week of December 1st, but again, please call in advance to schedule a time for your delivery.
- 6. For reasons of privacy, please do not include with the gifts any requests for pictures from the family. Just know that you will have brightened the lives of many children through your generosity.